

## **NOTICE OF MEETING**

### **Governance & Audit Committee**

**Wednesday 24 June 2015, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: Governance & Audit Committee**

Councillor Allen (Chairman), Councillor King OBE (Vice-Chairman), Councillors Heydon, McLean, Ms Miller, Mrs Temperton, Thompson and Worrall

### **Independent Member**

Gordon Anderson

### **cc: Substitute Members of the Committee**

Councillors Mrs Hayes MBE, Hill, Leake, McCracken and Mrs McKenzie-Boyle

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Katharine Simpson  
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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

Page No

**1. Apologies for Absence**

To receive apologies for absence and to note the attendance of any substitute members.

**2. Declarations of Interest**

Members are requested to declare any disclosable pecuniary or affected interest in respect of any matter to be considered at this meeting.

*Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.*

**3. Minutes of Previous Meetings**

To approve as a correct record the minutes of the meetings of the Committee held on 25 March 2015 and 27 May 2015.

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**4. Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**5. Internal Audit Annual Assurance Report**

To receive a report setting out the Head of Audit's annual audit report.

7 - 26

**6. Annual Governance Statement**

To consider a report setting out the Council's Annual Governance Statement 2014/15 and its associated action plans prior to its submission for approval by Full Council.

27 - 46

7. **Risk Management Strategy**

To consider a report setting out the Council's updated Risk Management Strategy.

47 - 66

8. **CIPFA Audit Committee Guidance Covering Report**

To consider a report setting out the latest best practice guidance in relation to audit committees.

67 - 74

**Date of Next Meeting**

The next scheduled meeting of the Governance and Audit Committee will take place on 23<sup>rd</sup> September 2015 at 7.30pm